



INSTRUCTIONS TO ACQUIRE A REFUSE COLLECTION PERMIT

Applicable codes: Chapter 873, Article VIII Sections 873.734 and 873.735 of the Laws of Westchester County, NY

Fees: Chapter 873, Article XXI of the Laws of Westchester County, NY.

The following list serves as the minimum requirements when renewing refuse collection permit pursuant to the above provisions.

1. A completed Application for Refuse Collection Permit signed and notarized.
2. Application fee of **\$200.00** per vehicle is required. Please make the check payable to the Westchester County Health Department.
3. If the firm is a corporation, the Certificate of Resolution form should be completed, signed and notarized. Form can be found on our website (<https://health.westchestercountyny.gov/images/stories/pdfs/CertificateResolution-fillable.pdf>)
4. Proof of Workers' Compensation and Disability Benefits Insurance (forms C-105.2 and DB-120.1) must be submitted to this Department. These forms can be obtained from your private insurance carrier. If your facility does not require insurance coverage, please visit the workers compensation board's website (<http://www.wcb.ny.gov>) and request a Certificate of Attestation of Exemption, Form CE-200. Upon completion of the form online, print up certificate, sign and submit to this department.
5. Copy of a valid Waste Transporter Permit from the New York State Department of Environmental Conservation (NYSDEC). **This is applicable to refuse haulers of regulated medical and infectious waste.**
6. A letter from the owner of the listed disposal facility(s) permitting you to dispose of offensive material indicated on the permit at their facility or recent dump tickets.
7. Submit copies of vehicle registrations listed on the refuse collection application.
8. A copy of your Solid Waste Commission (SWC) permit or license to operate in Westchester County or listing on SWC's website.

For further information contact: 914-864-7279

The completed application shall be returned to:

Westchester County Department of Health
Bureau of Environmental Quality
11 Martine Avenue, 12th Floor
White Plains, NY 10606